

RETURN/REFUND POLICY *

El Papalote Inclusive Child Development Center – Monthly charges for care are due on or before the 3rd day of the month unless special arrangements have been made. If a child is absent from the program, payment for the time is required in order to guarantee the child's (children's) space in the program, otherwise the space will be filled. No adjustments will be made for absences; including vacations, holidays and illness. The Center must be notified when the child is absent. The Center requires two weeks' notice in writing before withdrawing a child from the program. If, however, a two-week notice is not given, any credit on the account will not be refunded.

Community Resource Center – Registration fees for trainings vary by subject and are posted on the registration form. All registration fees are non-refundable, however, your registration is transferrable to another person for the same event.

Early Childhood Intervention Family Cost Share – Family Cost Share payments will be refunded if the Cost Share is paid and private insurance subsequently pays for those same services. In the event that a Cost Share is paid for a service or services that were not received, the cost share amount will be refunded upon verification of payment and services rendered.

Donations – All donations are tax deductible in accordance with IRS regulations, final, and non-refundable.

***A 10% FEE WILL BE APPLIED TO ALL CREDIT CARD REFUNDS REGARDLESS OF THE REASON FOR REFUND.**