



JOB ANNOUNCEMENT

The Paso del Norte Children's Development Center is a non-profit agency, serving children with special needs. We are accepting applications for:

JOB TITLE: Substitute

DEPARTMENT: Child Care

STATUS: On Call

JOB SUMMARY:

- Assumes responsibility of a group(s) of children.
- Assist with planning, coordinating, and implementing of activities.
- Implements lesson plans and appropriate activities for children.
- Supervises children at all times.
- Communicate with staff, parents and children.
- Compile daily forms and reports as needed.

MINIMUM JOB REQUIREMENTS:

High School Diploma or GED and a CDA, or Associates degree (or higher) in child development, or related field. Degree in process some college preferred. Knowledge caring for children with special needs. Experience working in a child care program. Fluent writing and speaking English and Spanish.

SALARY: \$7.25 p/hour based on experience

CLOSING DATE: until filled

APPLICATION: Submit application, resume, CPR, First Aide, Food Handlers and school transcript in person at 1101 E Schuster Ave.