



## **JOB ANNOUNCEMENT**

The Paso del Norte Children's Development Center is a non-profit agency, serving children with special needs. We are accepting applications for:

**JOB TITLE: Recreational Leader**

**DEPARTMENT: Inclusive Early Learning Center**

**STATUS: Part-time**

The mission of PdN Children's is to help children with special needs achieve their fullest potential. Our vision is a world where all children thrive in an inclusive environment, recognized by their abilities and talents, rather than their differences.

PdN Children's is looking for someone who enjoys working with six to twelve-year-olds who is creative, caring, and kind! As a **recreation team leader**, you will be responsible for providing early learning activities in an inclusive setting, for children both with and without special needs.

We've been providing healthcare services to children in our community since 1948. Help us to continue our tradition of providing high-quality care to children with special needs in a family-oriented, multi-disciplinary setting. Join us and be amazed by what we can do together with our very special families in El Paso!

### **JOB SUMMARY:**

- Planning, coordinating, and implementing of all school age programs including summer camp activities, events, and presentations.
- Supervise, guide and motivate recreational aids and volunteers.
- Tutoring children with school work
- Communicate with staff, parents and children.
- Compile daily forms and reports as needed.

### **MINIMUM JOB REQUIREMENTS:**

- High School Diploma or GED and a CDA, or Associates degree or higher in child development, or related field.
- Knowledge of summer camps for children with special needs.
- Fluent writing and speaking English and Spanish.
- Skilled in Microsoft computer applications.

**SALARY: \$8-\$9 p/hour based on experience and education**