



***NOW HIRING! FULL-TIME Lead Teacher
INCLUSIVE EARLY LEARNING CENTER- EAST CAMPUS
Pay: \$11.33/hr - \$14.95/hr D.O.E.***

The mission of PdN Children's is that we help children with special needs achieve their fullest potential. Our vision is a world where all children thrive in an inclusive environment, recognized by their abilities and talents, rather than their differences. Join us in our mission and make the journey with the precious children we serve.

Summary/Objective - The Lead Teacher is responsible for meeting the social, emotional, cognitive and physical needs of a group of young children with and without special needs. The Lead Teacher is responsible for implementing the assigned curriculum and must ensure lesson plans and activities lend to adaptations for children with special needs in both the inclusive classroom and outdoor playground.

General Duties

- Maintains compliance with TX Childcare Licensing, Texas Rising Star Standards, and PDNCDC Policies and Procedures.
- Practice active and engaged supervision at all times
- Ensure children's needs are met (including, but not limited to physical needs, emotional needs, etc.)
- Maintain a safe and engaging learning environment, both indoors and outdoors
- Complete all daily forms & paperwork such as: Daily attendance, health checks, daily reports, medication logs, incident & behavioral reports
- Responsible for the preparation and execution of monthly lesson plans ensuring program curriculum is being implemented
- Maintain confidentiality of children and family information
- Maintain communication with therapists, co-workers, supervisors and parents regarding child's needs and progress
- Responsible for maintaining ongoing documentation of children's growth and development & building a portfolio for each child to be reviewed with parents at Parent/Teacher Conferences twice yearly.
- Report suspected child abuse and neglect as required by law

Supervisory Responsibility - Assistant Teachers and Community Volunteers

Required Education and Experience

- 18 years of age
- Minimum of Associate's Degree in Early Childhood Education, Child Development or related field

Preferred Education and Experience

- One year experience working in early childhood
- One year experience working with children with special needs
- BA in a related field with a minimum of 12 credit hours in Child Development or Early Education
- Bilingual (English and Spanish)

Work Environment - Inclusive Classroom, Outdoors Playground

Essential Functions - Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Please submit application (<http://pdnchildrens.org/career-opportunities/>), resume, and proof of education to admin@pdnchildrens.org "NO PHONE CALLS, PLEASE!"